IIT ROORKEE

NPTEL ONLINE CERTIFICATION COURSE

LECTURE-36

GROUP DISCUSSION CONT.

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- Remember to have a good posture and speak firmly.
- Be assertive but not too loud.
- Try to be the initiator in conversations.
- Break the ice first.
- Switch sides depending on the flow of topic.
- Possess leader like qualities.

- Always define the topics in initial discussions.
- Do not try to force your questions or ideas.
- Grab the opportunity to summarize.
- Be clear yet diplomatic while nearing the end.
- Be confident and relaxed.

- Dress decently and follow the code.
- Always carry a larger picture of the topic.
- Focus on your vocabulary.
- Represent your statistics well.
- Speak less and mean more.

- Adapt smart strategies to make an impression.
- Listen patiently and remark others in a decent manner.
- Maintain normalcy and active participation.
- Adhere to the time frame provided.
- Remember to carry a positive personality.