IIT ROORKEE

NPTEL ONLINE CERTIFICATION COURSE

Lecture - 26

Death by Power Point-2

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Key Power Point Tips

- 1+1= 0
- Images + bullet points >Sentences
- Use size to your advantage
- Contrast is important
- 6 is the perfect number
- Do some presentation prep work

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- Plan and outline a compelling story.
- Set a right tone and end on a high note-

Curtis Newbolt suggests ,"**A fascinating quote; an alarming or surprising statistics; asking your audience a question ; telling a relevant and funny joke…an imaginary scenario ; or a demonstration."**

- Create sleek and stylish slides.

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- Get your audience to focus
- Good posture and body language
- Mix up your media
- Send content ahead of time
- Incorporate reflection time
- Give brief handouts
- Use eye-catching software

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- Use props
- Add high impact visuals
- Bullets kill presentations
- Edit words, add images
- Commit to practice
- Keep it moving
- Keep it simple
- Be visual
- Stand out from the crowd